**WEST HATCH PARISH COUNCIL**

www.westhatchparish.org.uk

Chairman: Keith Read

Clerk: Gillian Midworth

Email: westhatchpc@outlook.com

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**NOTICE OF PARISH COUNCIL MEETING**

There will be an Ordinary Parish Council Meeting on Wednesday 29th November 2023 at West Hatch Village Hall commencing at 7.30pm.

All Councillors are summoned, and parishioners are welcome to attend.

Mrs G R Midworth

Clerk to West Hatch PC

Date of Notice – 23rd November 2023

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**AGENDA**

1. Attendance and apologies
2. Declarations of interests and dispensations
3. Minutes of the last meeting – To receive and confirm the minutes of the Annual Parish Council meeting held on 4th October 2023
4. Matters arising from the minutes.

* Update on remedial highways work required following recent works carried out by Connor Utilities (23/46)
* Update on dog waste at Thurlbear Woods (23/34)

1. Parishioners’ Forum
2. To receive reports from County and District Councillors (if present)
3. A358 Update – report of recent meeting held with National Highways
4. To discuss Parish Emergency Plan
5. LCN Update
6. To discuss the Parish Council’s response to Somerset Council’s letter on Asset and Service Devolution and the implications on West Hatch PC’s budget
7. Implementation of Local Government Services Pay agreement wef 1/4/23.
8. Formal Expenditure Approval
   1. Clerk’s salary (inc arrears) £ 425.00
   2. Remembrance Wreath £ 20.00
   3. Notice Board Repairs £ 17.00
   4. SALC – Training £ 50.00

13. To consider request from Somerset Highways to take responsibility for an area of unregistered land adjacent to Griffin Lane

14. To consider how more effective communication within the Parish can be achieved.

15. Planning matters – To consider Council’s response to any planning applications received since the last meeting

16. Reports of Parish Council Working Parties

* 1. Report from Footpath leader
  2. Report from Trees/Conservation leader
  3. Report on Highway matters
  4. Report from SALC representative

17. Correspondence and matters of report.

* Change of leadership at SALC and request for feedback
* Village Hall Grant Report

18. Date of next meeting – Wednesday 24th January 2023