WEST HATCH PARISH COUNCIL

***Gillian Midworth (Clerk to the Council)***

*Rossland, Hatch Green, Hatch Beauchamp, Taunton TA3 6TN*

*Email:clerk@westhatchparish.org.uk*

You are hereby invited to attend an

ANNUAL MEETING OF WEST HATCH PARISH COUNCIL

To be held on Tuesday 15th May 2018

Commencing 7.00 pm at West Hatch Village Hall, after the Annual Parish Meeting of West Hatch

ORDER OF BUSINESS

1. **Election of Chairman**
2. **Attendance and apologies**
3. **Election of Vice-Chairman**
4. **Appointment of Councillors to head statutory, standing and other committees or working parties:**
5. Planning Committee
6. Conservation and Nature
7. Footpaths
8. Finance
9. **Appointment of delegates or representatives to external**

**Associations:**

1. Somerset Association of Local Councils (SALC)
2. Somerset County Council – Highways Contact
3. Village Hall representative
4. **Minutes of the last meeting**

To receive and confirm the minutes of the Ordinary Parish Council meeting held on 27th March 2018

1. **Matters arising from the minutes:**
2. **Provision of defibrillator (17/66)**
3. **Provision of wire netting in St Andrew’s Field**
4. **Parishioners’ Forum**
5. **To receive reports from County and District Councillors (if present)**
6. **To receive the annual accounts and internal auditors report**
7. **To approve Section 1 of the Annual Governance Statement 2017/18**
8. **To approve Section 2 of the 2017/18 Accounting statements**
9. **To confirm that the Council wishes to certify itself as exempt from the limited assurance review**
10. **To review and confirm the insurance arrangements for 2018**
11. **To review and confirm the risk assessment for 2018**
12. **To review the Council’s financial regulations and internal audit controls**
13. **To confirm new NJC salary scales wef 1/04/18**
14. **Formal Expenditure Approval**
15. **Clerk’s Salary £277.57**
16. **Clerk’s Expenses £ 13.50**
17. **Came & Co £218.00**
18. **CCS £ 40.00**
19. **CPRE £ 36.00**
20. **Planning – to consider any planning matters arising**
21. **Reports of Parish Council Working Parties**
	1. Report from Footpath leader
	2. Report from Trees/Conservation leader
	3. Report on Highway matters
	4. Report from SALC representative
22. **Correspondence and matters of report.**
23. To confirm receipt of precept
24. **Date of next meeting – Tuesday 31st July 2018**

***Gillian Midworth***

***Clerk to West Hatch Parish Council***