WEST HATCH PARISH COUNCIL

***Gillian Midworth (Clerk to the Council)***

*Rossland, Hatch Green, Hatch Beauchamp, Taunton TA3 6TN*

*Email:clerk@westhatchparish.org.uk*

You are hereby invited to attend an

ANNUAL MEETING OF WEST HATCH PARISH COUNCIL

To be held on Thursday 12th May 2022

Commencing 7.30 pm at West Hatch Village Hall

ORDER OF BUSINESS

1. **Election of Chairman**
2. **Attendance and apologies**
3. **To carry out co-option to fill vacancies on the Parish Council**
4. **Election of Vice-Chairman**
5. **Appointment of Councillors to head statutory, standing and other committees or working parties:**
6. Planning Committee
7. Conservation and Nature
8. Footpaths
9. Finance
10. **Appointment of delegates or representatives to external**

**Associations:**

1. Somerset Association of Local Councils (SALC)
2. Somerset County Council – Highways Contact
3. Village Hall representative
4. **Minutes of the last meeting**

To receive and confirm the minutes of the Ordinary Parish Council meeting held on 31st March 2022

1. **Matters arising from the minutes**

* Purchase of additional speed signs
* Update on Platinum Jubilee Celebrations

1. **Update on formation of Local Community Networks (LCNs)**
2. **To receive the annual accounts**
3. **To receive the internal audit report**
4. **To approve Section 1 of the Annual Governance Statement 2021/22**
5. **To approve Section 2 of the 2021/22 Accounting statements**
6. **To confirm that the Council wishes to certify itself as exempt from the limited assurance review**
7. **To review and confirm the insurance arrangements for 2022**
8. **To review and confirm the risk assessment for 2022**
9. **Parishioners’ Forum**
10. **To receive reports from County and District Councillors (if present)**
11. **To confirm receipt of Precept 2022/23**
12. **To agree new signatories on bank account**
13. **Formal Expenditure Approval**
14. **Clerk’s Salary £299.00**
15. **Came & Co**
16. **Speed awareness signs £154.44**
17. **Grant re Pizza oven & fruit trees £1061.46**
18. **Tree Planting £1588.80**
19. **Somerset Wildlife Trust £30.00**
20. **CPRE £36.00**
21. **Planning – to consider any planning matters arising**
22. **Reports of Parish Council Working Parties**
    1. Report from Footpath leader
    2. Report from Trees/Conservation leader
    3. Report on Highway matters
    4. Report from SALC representative
23. **Correspondence and matters of report.**

* **Update on Fingerpost Restoration Project**
* **Introduction of new code of conduct**

1. **To agree date of next meeting - Thursday 28th July 2022**

***Gillian Midworth***

***Clerk to West Hatch Parish Council***