WEST HATCH PARISH COUNCIL

***Gillian Midworth (Clerk to the Council)***

*Rossland, Hatch Green, Hatch Beauchamp, Taunton TA3 6TN*

*Email:clerk@westhatchparish.org.uk*

You are hereby invited to attend an

ANNUAL MEETING OF WEST HATCH PARISH COUNCIL

To be held on Tuesday 18th May 2021

Commencing 7.30 pm at West Hatch Village Hall

ORDER OF BUSINESS

1. **Election of Chairman**
2. **Attendance and apologies**
3. **Election of Vice-Chairman**
4. **Appointment of Councillors to head statutory, standing and other committees or working parties:**
5. Planning Committee
6. Conservation and Nature
7. Footpaths
8. Finance
9. **Appointment of delegates or representatives to external**

**Associations:**

1. Somerset Association of Local Councils (SALC)
2. Somerset County Council – Highways Contact
3. Village Hall representative
4. **Minutes of the last meeting**

To receive and confirm the minutes of the Ordinary Parish Council meeting held on 30th March 2021

1. **Matters arising from the minutes**
* Parish Council’s response to Local Government Reorganisation Consultation (20/59)
* Climate Emergency Funding Bids – Feedback from SCC (20/45)
1. **To receive the annual accounts**
2. **To approve Section 1 of the Annual Governance Statement 2020/21**
3. **To approve Section 2 of the 2020/21 Accounting statements**
4. **To confirm that the Council wishes to certify itself as exempt from the limited assurance review**
5. **To review and confirm the insurance arrangements for 2021**
6. **To review and confirm the risk assessment for 2021**
7. **Parishioners’ Forum**
8. **To receive reports from County and District Councillors (if present)**
9. **Discussion on communications with parishioners**
10. **To consider the proposal for a Parish Litter Pick up**
11. **Launch of fingerpost restoration initiative**
12. **Formal Expenditure Approval**
13. **Clerk’s Salary £286.00**
14. **Came & Co £218.00**
15. **Clerk’s Expenses £ 18.40**
16. **SALC – Training £ 25.00**
17. **Remembrance Wreath £17.00**
18. **Speed awareness signs £94.62**
19. **Memorial Plaque £58.30**
20. **CPRE £36.00**
21. **Somerset Wildlife Trust £30.00**
22. **Planning – to consider any planning matters arising**
23. **Reports of Parish Council Working Parties**
	1. Report from Footpath leader
	2. Report from Trees/Conservation leader
	3. Report on Highway matters
	4. Report from SALC representative
24. **Correspondence and matters of report.**
* **Receipt of Precept**
1. **To agree date of next meeting**

***Gillian Midworth***

***Clerk to West Hatch Parish Council***

**IF YOU WISH TO ATTEND THIS MEETING, PLEASE NOTE THAT FACE COVERINGS SHOULD BE WORN ( UNLESS MEDICALLY EXEMPT) IN LINE WITH CURRENT COVID-19 REGULATIONS**