WEST HATCH PARISH COUNCIL

***Gillian Midworth (Clerk to the Council)***

*Rossland, Hatch Green, Hatch Beauchamp, Taunton TA3 6TN*

*Email:clerk@westhatchparish.org.uk*

You are hereby invited to attend an

ORDINARY MEETING OF WEST HATCH PARISH COUNCIL

To be held on Thursday 1st October 2015

Commencing 7.30 pm at West Hatch Village Hall

ORDER OF BUSINESS

1. **Attendance and apologies**
2. **Declarations of interest**
3. **To co-opt Mr George Knight to the Parish Council**
4. **Minutes of the last meeting**

To receive and confirm the minutes of the Ordinary Parish Council meeting held on 28th July 2015 and the Extraordinary Parish Council held on 25th August 2015

1. **Matters arising from the minutes**
   1. Repairs to roadside verge at Lower West Hatch Lane (15/09)
   2. Request for street sign at Meare Green Lane (15/31)
   3. A358 upgrade – update (15/34)
2. **Parishioners’ Forum**
3. **To consider the issues on which the Parish Council should focus**
4. **To consider the appointment of a Neighbourhood Watch representative**
5. **To resolve to apply for funding from the Government Transparency Fund to purchase relevant IT equipment**
6. **West Hatch Website – to consider extending this to other organisations**
7. **To confirm completion of External Audit and interim internal audit**
8. **To confirm receipt of Burial Ground Grant**
9. **Formal Expenditure Approval** 
   1. Clerk’s salary £ 248.32
   2. Clerk’s Expenses £ 18.80
   3. West Hatch PCC £ 210.00
   4. SALC £ 20.00
10. **Planning Matters - to consider electronic circulation of planning application details**
11. **Reports of Parish Council Working Parties**
    1. Report from Footpath leader
    2. Report from Trees/Conservation leader
    3. Report on Highway matters
    4. Report from SALC representative
12. **Correspondence and matters of report.**
13. **. Date of next meeting – Tuesday 24th November 2015**

***Gillian Midworth***

***Clerk to West Hatch Parish Council***